

## CALL FOR APPLICATIONS – SENIOR EUROPEAN AFFAIRS MANAGER

The European Association of Communications Agencies, a Brussels-based organisation which represents full-service advertising, media agencies and agency associations in Europe, is currently recruiting a **SENIOR EUROPEAN AFFAIRS MANAGER**. The selected candidate will work on regulatory files as well as on a wide-range of industry initiatives.

The successful candidate will report to the Director of European Affairs and will work on the following projects:

Projects	Duty	Key tasks and Responsibilities
Lobbying and advocacy	50%	<ul style="list-style-type: none"> <li>- Manage lobbying/advocacy outreach towards the EU institutions on proposed regulatory and non-regulatory measures that may affect the communications industry</li> <li>- Maintain and expand EACA's network of contacts amongst policy-makers and interest representatives</li> <li>- Facilitate the use of social media for policy purposes</li> <li>- Develop advocacy strategies and instruments on key issues</li> <li>- Inform and engage with EACA members</li> <li>- Help organise EACA's annual membership conference</li> </ul>
EACA Thought Leadership	25 %	<ul style="list-style-type: none"> <li>- Coordinate research activities for EACA's industry reports and initiatives</li> <li>- Liaise and interview experts across EACA's membership and beyond on the topic at hand</li> <li>- Draft industry reports and work on their dissemination via social media, industry fora etc.</li> </ul>
Industry relations	25 %	<ul style="list-style-type: none"> <li>- Manage EACA's external representation in meetings, events and industry coalitions</li> <li>- Contribute orally or in written to EACA's participation in different industry fora</li> </ul>

The successful candidate must:

- Be fluent in English, both oral and written
- Have at least 3 years of experience in a similar role
- Have experience in managing people – directly managing one person
- Be a graduate preferably in European Affairs, Law, Politics
- Be able to take and drive initiatives
- Be hard-working, honest and have a good eye for detail
- Preferably have good knowledge of the advertising industry
- Have the ability to work with different nationalities
- Possess both strong oral and written communication skills and strong interpersonal skills
- Be available preferably before the end of 2017

We offer:

- A full-time position based in Brussels
- A dynamic, creative and constructive work environment
- An opportunity to shape industry standards
- The possibility to work on and implement advocacy strategies on different files (eprivacy, audiovisual, consumer protection, data protection)
- A competitive compensation package
- Occasional travel

Interested candidates are requested to submit their application by attachment to an e-mail to [tamara.daltroff@eaca.eu](mailto:tamara.daltroff@eaca.eu) by 23 October 2017.

The application must include a CV and a short cover letter, listing 3 reasons why you are the right person for this position, both comprised in a single document which includes first and last name of the candidate in the document name.

Learn more about EACA: [www.eaca.eu](http://www.eaca.eu).

Only complete applications will be reviewed. Telephone interviews will take place on 24 October and 2/3 November 2017. Physical interviews between 6 and 10 November 2017.